

JANICE JESCHKE BEALL  
Recorder of Deeds

RICHARD A. ALBERTI  
Solicitor



CHRISLYN M. HARDESTY  
Chief Deputy

FRANK M. VESCIO  
Supervising Deputy

## RECORDER OF DEEDS FEE SCHEDULE EFFECTIVE JANUARY 1, 2010

### **\*BASE RECORDING FEES FOR DOCUMENTS**

#### **BELOW INCLUDE UP TO FOUR (4) PAGES**

#### **AND FOUR (4) NAMES TOTAL**

-FOR EACH ADDITIONAL PAGE = \$2.00

(Statements of Value are counted as a page)

-EACH ADDITIONAL NAME INDEXED = \$.50

### **DEEDS (in any form), DECREE OF REALTY, & MORTGAGES**

RECORDING FEE **\$ 55.00**

1% STATE TRANSFER TAX &

1% LOCAL TRANSFER TAX DUE ON

CONSIDERATION

-if claiming exemption include PA statement of value (rev-183)

### **DOCUMENTS** **\$ 42.00**

#### **Affected by Judicial System Fee (JCS) charge**

Assignment of Mortgage,  
Satisfaction or Release of Mortgage,  
Installment Land Contract or Sales Agreement,  
Easements, Rights of Way,  
Leases for a term of thirty (30) years or longer

### **MISCELLANEOUS DOCUMENTS** **\$ 18.50**

#### **(All other Miscellaneous documents**

#### **NOT LISTED ABOVE)**

Including but not limited to Agreements,  
Power of Attorney, all Partial Releases,  
Subordinations, Amendments,  
Assignment, Memorandum or Sat. of Leases or Rents

### **FINANCIAL STATEMENTS**

**\$100.00**

FORM UCC-1:

-ASSIGNMENT CONTAINED WITHIN A  
UCC-1, AN ADDITIONAL

**\$95.00**

FORM UCC-3:

**\$100.00**

Amendments to Financing Statement  
{includes Termination, Continuation,  
Assignment, Amendments}

### **SUBDIVISIONS**

**\$43.50**

24" X 36" OR SMALLER SIZE

+ADDITIONAL PAGES \$ 38.00

LARGER MYLARS (above 24"x36")

**\$82.00**

+ADDITIONAL PAGES \$76.50

### **BONDS AND COMMISSIONS**

NOTARY PUBLIC

**\$35.50**

NOTARY CHANGE OF NAME FORM

**\$18.50**

NOTARY CHANGE OF ADDRESS

**Free**

### **COPY CHARGES**

#### **Mail Charges:**

Copies flat fee (5 pages or less)

**\$5.00**

-plus \$ 1.00 for each page over 5

Certification/per document extra

**\$1.50**

#### **In House:**

Copies per Page

**\$1.00**

Maps & Subdivision Copies

**\$5.00**

Certification/per document extra

**\$1.50**

-Faxed copies are \$ 2.00 per page, must have an existing Quick-Key Account with Recorder and Sufficient Balance to Fax.

-To open a Quick-Key account a non-refundable \$ 10.00 initial fee is required plus a debit line dollar amount (\$20.00 minimum is required to add on card)

-All Certificate of Residence must be completed and must be SIGNED, include a mail to address on All other documents

-Please indicate proper Township, Borough or City of on all documents, mailing address or parcel number only is not acceptable

\*Please include a SASE with All documents or copy requests; affix sufficient postage for their return, this office is not responsible for insufficient postage due or U.S. Postal Service dead letter policies

NOTICE: Blanket Assignments are no longer acceptable

**MAKE ALL CHECKS PAYABLE TO: Janice Jeschke Beall, Recorder of Deeds**

\*\*\*visit us on the web: <http://www.beavercountypa.gov> for a free search of our records\*\*\*